

Terms and conditions of recruitment to the Doctoral School in the Humanities, Theology and Arts for disciplines in the fields of humanities, theology and arts at Nicolaus Copernicus University

The qualification procedure is conducted by the Qualification Committee, which consists of the Head of School as chairman, one representative from each of the disciplines belonging to the school and other experts proposed by the chairmen of the discipline councils. The composition of the Commission is approved by the School Council. The Commission, at its first meeting, elects a vice-chairperson(s) and a secretary.

The recruitment procedure consists of two stages. Its purpose is to assess the candidate(s)' past achievements, qualifications and competencies, as well as the scientific/artistic value and feasibility of the submitted project. In the first stage, the Selection Committee analyses the documentation submitted by the candidates. The Committee has the right to assess the submitted material itself. The second stage is an interview, during which the candidate(s) does not repeat the content presented in the dossier, but explains the problems related to the project. Candidates representing the discipline of fine arts and art conservation should prepare a visual presentation, demonstrating the artistic value of the project. During the interview, the committee has the right to ask questions about the candidate(s)'s previous research and studies, the submitted research project and the financial and organisational conditions for its realisation.

Applicants from abroad may submit documentation in English. At the request of the foreign candidate(s), the interview may be conducted in English. The interview shall be conducted on a full-time basis. At the request of the candidate(s) submitted to the School Director 7 days before the interview date, the interview may be organised remotely. The form of the interview is determined by the Chairperson of the Committee.

In the recruitment procedure, a candidate may obtain a maximum of 100 points from the following elements:

- 1. Opinion of the thesis supervisor or other academic staff member of the unit in which the thesis has been prepared on the value of the candidate's thesis/diploma artistic work: 10 points**

The opinion should include:

- a) a precise description of the candidate's research results or artistic achievements obtained in the master's thesis or artistic diploma work (5 points),
- b) an assessment of the candidate's workshop qualifications that were used in the preparation of the master's thesis or artistic diploma work (5 points).

The Chairperson appoints one of the members of the Committee or, in substantively justified cases, a person from outside its composition to prepare a concise opinion on the candidate's master's thesis, which will be taken into account in the further proceedings of the Committee.

2. Research, artistic, conservation-research project: 35 points

The project description or portfolio presenting the artistic, conservation-research project will be the basic material which will enable the Commission to assess the planned research/artistic or conservation project.

The project description of up to 10,000 characters should include (this volume does not apply to the graphic presentation of artistic or conservation/research projects):

- an assessment of the state of research or current artistic discourse,
- a precisely formulated research, artistic or conservation topic, with particular emphasis on the innovative nature of the project,
- a description of the source base,
- a description of the research methodology and artistic and research-conservation activities,
- a time plan for project implementation,
- a description of the possibilities of developing international cooperation within the framework of research or artistic activities and plans for applying for grants or artistic scholarships.

3. Opinion on the project written by an academic teacher: 10 points (approximately 6,000 characters).

The opinion should include information on:

- possibilities of scientific support from the academic teacher and the connection of his/her previous research with the subject of the proposed project and the connection of his/her previous research with the subject of the proposed project,
- possibilities of organizational and financial support from the academic teacher,
- the possibility of internationalizing the project, among others within the framework of international cooperation of the academic teacher.

4. Candidate's achievements and qualifications: 45 points

The achievements and qualifications of the candidate(s) obtained within a maximum of ten years preceding the recruitment in the discipline or disciplines and fields substantively related to the project applied for shall be assessed. Excluded from the

assessment are achievements related to projects carried out as part of doctoral studies or as part of a defended doctoral thesis.

- a) Scholarly publications, publicised artistic and conservation works, a maximum of three publications or works, as indicated by the candidate(s), shall be taken into account in the evaluation. A list of all publications or publicised works of the candidate(s) and copies of the three selected works that are submitted for evaluation must be attached. In its assessment, the Commission takes into account the current rules of bibliometric evaluation and the merit or artistic value of the works. **(up to 20 points).**
- b) Qualifications and activity in the scientific and artistic fields **(up to 15 points):**
 - participation as a speaker in conferences, scientific or artistic projects (the three most important should be indicated),
 - organisational work in scientific or artistic/conservation projects, participation in editing scientific/artistic publications, organisation of exhibitions, activity in student scientific circles (three most important achievements to be indicated),
 - scholarships and external awards (from outside the home university) (maximum three),
 - other qualifications important for the realisation of the submitted project.
- c) Studies at foreign universities and internships held in foreign scientific or academic institutions for more than one month **(up to 10 points).**

The final grade is made on the basis of the submitted documentation (portfolio) and an interview concerning the submitted project and the qualifications and aptitude for scientific or artistic-conservation work. Candidates who score at least 70 points may be included in the list of those proposed for admission to the Doctoral School.

Candidates submit their documentation in paper form to the school office (ul. W. Bojarskiego 1/ C017) and send an electronic version in pdf format to aah@umk.pl. The name of the folder is the surname and first name of the candidate with the note rekrutacja2025: Kowalski.Jan.recruitment2025. Inside the folder, the files should be organised as described above in the "Detailed Conditions of Recruitment to the Doctoral School of Humanities, Theology and the Arts". Documentation in the form of loose files will not be accepted.